

Employment Services Presentation:  
**Windsor-Essex County School Boards**

# Who are we?

# Terry Cloutier, Manager of Employment Services

## Community Living Windsor

- Supports people & their families  
in the City of Windsor



# Community Living Windsor Employment Services



RITA



TERRY



ALLISON



# Community Living Windsor Employment Services



RITA



TERRY



ALLISON



# What are Employment Services?

# What are Employment Services?



**Pre-Employment  
Training**



**Job  
Development**



**Job Coaching**



**Job Retention**



Community Living Windsor Employment Services  
Is Funded by the  
Ministry of Community & Social Services  
ODSP Employment Supports





# Initial Meeting



## Employment Specialist Will...

- ✓ Meet to fill out ODSP Employment application
- ✓ Complete a profile, sign releases, etc.
- ✓ Complete an individual goal plan that is unique



# Pre Employment Training



## Just wanting a Job

- ✓ Resume Writing
- ✓ Interview Skills
- ✓ How to approach an employer
- ✓ How to dress for an interview
- ✓ Job searching skills
- ✓ The do's and don'ts

# Career Focused Programs – On



WORK 4 ALL



Kitchen Prep  
Program



Summer Work Experience

# WORK 4 ALL



## Employment Skills Training Program

- ✓ Youth over the age of 16, want to work, and have an intellectual disability
- ✓ In-class and on-site training in customer service and employment skills
- ✓ Build confidence and a social network
- ✓ Meet community partners and be an active participant in your training



# Hospitality Training



## Culinary Skills Training Program

- ✓ Youth over the age of 16, want to work, and have an intellectual disability
- ✓ In-class and on-site training in culinary skills  
Classroom training in safe food handling and smart serve
- ✓ Build confidence and a social network
- ✓ Co-op placement/work

# Summer Youth Engagement



## Summer Employment Program

- ✓ Youth over the age of 16, want to work, and have an intellectual disability
- ✓ Referral sheets should be submitted by mid-March
- ✓ Assist with resume writing and interview skills
- ✓ Find employment for the summer only or ongoing even when back in school

# Job Development



## Employment Specialist can...

- ✓ Contact employers on your behalf to work
- ✓ Go with the job seeker to pass out resumes
- ✓ Apply on-line with/for the job seeker
- ✓ Attend interviews with the job seeker

# Job Coaching



## If Needed....

- ✓ Job Coaching can be provided to the person starting their job
- ✓ Coaching can be done for however long it takes the person to learn the duties
- ✓ We cannot coach permanently
- ✓ Coaching can also be done on learning transit route to and from work



# Follow Up Supports



## Maintaining Supports

- ✓ We are mandated to follow up with people at a minimum monthly for three years after finding a job
- ✓ Ensures that things are going well and person is still happy with the job they have
- ✓ Many times a supervisor will change and we would go in and introduce ourselves if there is a problem

# Success Stories!

# THE CREW AT CITY OF WINDSOR-PARKS!



Employee Recognition Banquet  
Customer Service Award



# MEET KYLE!



Kyle works at  
Albuna Plant Farm



CLW

# MEET ASHLEIGH!



Ashleigh works at Starbucks





## MEET NATALIE!

Being flexible in a time of  
circumstance.



# MEET EVAN AND MALCOLM!





# AMEAN'S STORY!

Amean aspires to own his own construction company one day. To begin this journey he created some goals with CLW and decided to take CICE after high school. He concentrated his studies in wood working. He continued to work a part time job.



**D.B. Masonry LLC**

Amean kept in contact with CLW during this process. He asked for assistance in finding work related to his field of interest. With a combined effort, Amean was able to start working in a related field to gain experience to make his dream happen. He currently works for D.B. Masonry LLC.



# Competitive Employment

## OR

# Self Employment



Competition

Paper route business





## Dan's Delicious Wishes

## Creative Brush Strokes



# We're in this TOGETHER!



Even after you find a job and you don't need us to help with job coaching, we will continue to work with you!

If you *Believe*  
in yourself  
*Anything*  
is possible



**Any questions?**





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