



Windsor Essex Brokerage for Personal Supports

Annual Report

December 7, 2017

Mission

Through independent facilitation we walk alongside people with developmental disabilities and those they trust to inspire them to think about what they want and to take action as citizens in their neighbourhoods and community

Vision

Contributions, Citizenship, and Freedom for People with Developmental Disabilities

Values

Community is the first resource so that people see the community as a place to start in becoming participating, valued, contributing citizens.

The expertise of people with disabilities and their families, friends and allies is acknowledged so that people with disabilities and their families, friends and allies define what they want and what works best for them.

People have control over their lives so that people are able to choose what “a good life” means to them and have control over their information, funding and support that moves with them and enables them to live that life.

Community solutions are innovative and creative so that like the rest of us, people with disabilities can forge their own path in the community rather than being ‘plugged into’ what already exists.

Separating the functions in a transformed system are promoted providing individualized support dollars and separating the functions of independent facilitation and planning; service delivery; and autonomous groups are essential to people having control of their lives.

2017 in Review

Thank you must first be given to the dedicated members of the Board of Directors. Your leadership and practical everyday experience that you have had or have maintains a knowledge base that grounds the work at Brokerage. Thanks as well to the staff, self-employed independent facilitators, graphic facilitators, and to the people and their families for making this past year challenging, exciting, and full of learning, new opportunities, and experiences. To our partners – we thank you for your continued support to people and their families and to Brokerage.

Governance

The year 2017 found the Board of Directors continuing to work on risk management as well as their annual quality assessments, in addition to a thorough review of all organizational policies. All financial responsibilities were undertaken according to best practice methods and reviewed on a regular basis. The Board of Directors continued to make informed decisions regarding Policy, Oversight, and Decisions about the organizational mission, vision, and mandate. Additionally, the Board met its obligation to provide ethical standards as well as quality of management service through monthly reports, and adjustments were made to address the broader environment in which WEBPS operates. The WEBPS Board continued to focus on management oversight, financial management, and community response/relationships throughout 2017.

Our Work

People who live in Windsor and Essex County along with their families continue to work hard, taking some next steps toward having a full life in their neighbourhood and community with limited funding. Friends, family members, and others are supporting people to think through these important next steps and what action needs to happen.

Through the two-year Independent Facilitation Demonstration Project, the team at Brokerage met an additional 108 people and families living in the city and throughout the county.

Again this year, the Board of Directors, the independent facilitators, and others connected to Brokerage, have taken many opportunities to move forward with messages of how the function of independent facilitation can change lives when based on shared values.

In early 2018 Brokerage will gather with families and close partners to complete a strategic plan.

Connecting and Working with Others

Forming partnerships with “*agents of change*” through key provincial projects assisted WEBPS to support change in the grassroots movement across the province. Additionally, WEBPS grew in its understanding of the complexity of change at the provincial level. This insight and valuable experience added depth and seasoning for the senior management team.

- RDSP & Dollars and Sense events continued to be held twice a year – one event in the county and one in the city.
- WEBPS continues to be a partner in the My Homes, My Choice working group that holds educational events for people, families, municipalities, service providers etc.
- WEBPS was one partner who continued to support the work of eight people and their families who received funding through the Housing Task Force.
- Brokerage has been involved with the development of Microboards both locally and provincially for fifteen months. Facilitators from Brokerage, people from Family Respite Services, Community Living Windsor, family members affiliated with Windsor Essex Family Network went to BC in June 2017 to spend time with Linda Perry and her staff from Vela Canada.
- WEBPS is the lead for the transitional planning for youth who live with a disability, in partnership with representatives from Public and Catholic secondary school boards and Family Respite Services. The Planning for Success - Life after High School event was held again this year. Interest and participation in this event continues to be strong.
- Windsor-Essex Family Network partnered with Brokerage, Children’s First, Family Respite Services, John McGivney Children’s Centre, and Community Living Windsor, hosting *A Night of Inspiration for Families Navigating High School*. A special dinner, panel presentation, information binder, and Q&A time provided a warm and welcoming atmosphere for families to learn, gather the information they needed, and connect with each other.
- Brokerage continued to participate on the Windsor-Essex Adult Developmental Services Provider Committee to ensure good information exchange.
- Brokerage through our involvement with the Individualized Funding Coalition for Ontario and the Ontario Independent Facilitation Network continue to push for person-directed infrastructures to support people who have ‘individualized

funding'. Bill 148 could have a profound effect on people and families as we go into the New Year.

And finally, we want to thank Michelle Burd, our Ministry of Community and Social Services Program Supervisor, for her continued integral support and dialogue. We continue to value her and appreciate all that she does to support the work of Windsor Essex Brokerage for Personal Supports.

Respectfully submitted,

Marlyn Shervill and Domenic D'Amore

INNOVATION IS ANYTHING BUT
BUSINESS AS USUAL



Windsor Essex Brokerage for Personal Supports

Financial Statements

Year ended March 31, 2017

These figures have been extracted from the Auditors' Report and Financial Statements prepared by Collins Barrow Chartered Accountants dated July 27, 2017.

Please contact Marlyn Shervill, Director, with any questions.

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WINDSOR ESSEX BROKERAGE FOR PERSONAL SUPPORTS

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

YEAR ENDED MARCH 31, 2017

	2017	2016
REVENUE		
Provincial grants	\$ 1,570,946	\$ 1,543,065
Fees	245,208	313,809
Other grants	<u>-</u>	<u>51,238</u>
	<u>1,816,154</u>	<u>1,908,112</u>
EXPENSES		
Advertising and promotion	-	6,085
Bookkeeping and administration	25,000	-
Computer software	29,673	6,956
Fringe benefits	52,457	43,115
Insurance	23,465	6,561
Pension	21,918	22,081
Professional services	63,242	34,102
Purchased services	491,245	995,142
Rent	33,172	26,567
Repairs and maintenance	6,911	14,855
Salaries	471,612	468,617
Staff training	165,280	13,110
Staff travel	13,206	9,879
Supplies	52,332	80,516
Transportation	216,048	65,651
Utilities and taxes	<u>28,552</u>	<u>14,287</u>
	<u>1,694,113</u>	<u>1,807,524</u>
REVENUE OVER EXPENSES	<u>122,041</u>	<u>100,588</u>
NET ASSETS, BEGINNING	<u>217,194</u>	<u>116,606</u>
NET ASSETS, ENDING	<u>\$ 339,235</u>	<u>\$ 217,194</u>

See Accompanying Notes

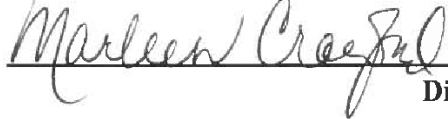
WINDSOR ESSEX BROKERAGE FOR PERSONAL SUPPORTS

STATEMENT OF FINANCIAL POSITION

MARCH 31, 2017

	2017	2016
ASSETS		
CURRENT ASSETS		
Cash	\$ 474,720	\$ 643,187
Accounts receivable	40,545	50,690
Prepaid expenses	<u>2,074</u>	<u>6,715</u>
	<u>\$ 517,339</u>	<u>\$ 700,592</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued charges (note 3)	\$ 156,370	\$ 155,649
Deferred revenue (note 4)	<u>21,734</u>	<u>327,749</u>
	<u>178,104</u>	<u>483,398</u>
NET ASSETS		
UNRESTRICTED	<u>339,235</u>	<u>217,194</u>
	<u>\$ 517,339</u>	<u>\$ 700,592</u>

ON BEHALF OF THE BOARD



Director



Director

See Accompanying Notes