



Windsor Essex Brokerage for Personal Supports

Annual Report

December 15, 2016



Mission

Through independent facilitation we walk alongside people with developmental disabilities and those they trust to inspire them to think about what they want and to take action as citizens in their neighbourhoods and community

Vision

Contributions, Citizenship, and Freedom for People with Developmental Disabilities

Values

Community is the first resource so that people see the community as a place to start in becoming participating, valued, contributing citizens.

The expertise of people with disabilities and their families, friends and allies is acknowledged so that people with disabilities and their families, friends and allies define what they want and what works best for them.

People have control over their lives so that people are able to choose what “a good life” means to them and have control over their information, funding and support that moves with them and enables them to live that life.

Community solutions are innovative and creative so that like the rest of us, people with disabilities can forge their own path in the community rather than being ‘plugged into’ what already exists.

Separating the functions in a transformed system are promoted providing individualized support dollars and separating the functions of independent facilitation and planning; service delivery; and autonomous groups are essential to people having control of their lives.

2016 in Review

We want to begin by thanking and offering our gratitude and respect to the dedicated members of the Board of Directors, to the staff, self-employed independent facilitators, graphic facilitators, and to the people and their families for making this past year challenging, exciting, and full of learning, new opportunities, and experiences.

To our partners – we thank you for your continued support to people and their families and to Brokerage.

Governance

The WEBPS Board continued to focus on management oversight, financial management, and community response/relationships throughout 2016, including work on risk management, annual quality assessments, talent management, and succession goals and review of all organizational policies, as well as other human resource considerations as defined in policies. The 2016 WEBPS Board of Directors continued to make informed decisions regarding Policy, Oversight, and Decisions about the organizational mission, vision, and mandate and met its obligation to provide ethical standards.

Our Work

People who live in Windsor and Essex County along with their families continue to work hard, taking some next steps toward having a full life in their neighbourhood and community with limited funding. We, families, and close partners gathered on a regular basis during 2016 to reflect on the state of the service system, its unique path, and its impact on the intentional direction of WEBPS.

Through the two-year Ontario Independent Facilitation Network (OIFN) Independent Facilitation Demonstration Project (IFDP), the team at Brokerage met an additional 139 people and families living in the city and throughout the county. The work included promoting individualized approaches as the key way for people to become part of their community. We hope that, through this project, the Ministry will see the value of independent facilitation and begin to fund it throughout the province.

After one year short of two decades, our knowledge continues to expand. We continue to stay focused on principled action to provide funders with evidence-based outcomes. WEBPS encourages evaluation of the role held. The near two decades of work can inform and enlighten the service system in how to best design and evaluate independent facilitation.

Connecting with Community

Brokerage continued to host workshops with our partners that offered good information and resulted in people and families identifying that they felt more confident to continue their journey.

- Windsor-Essex Family Network partnered with Brokerage, Children's First, Family Respite Services, John McGivney Children's Centre, and Community Living Windsor, hosting *A Night of Inspiration for Families Navigating High School*.
- RDSP & Dollars and Sense events continued to be held twice a year – one event in the county and one in the city.
- In partnership with Windsor-Essex Family Network, City of Windsor Housing Services, Community Living Windsor, Family Services Windsor-Essex, and various others depending on the occasion, the *My Home My Choice* event was continued.
- The Planning for Success - Life after High School event was held again this year.

WEBPS is the lead for the transitional planning for youth who live with a disability. In partnership with representatives from Public and Catholic secondary school boards and Family Respite Services, we continue to engage families through gatherings and connect with young people who may be interested in planning for the inevitable transition to adulthood and all that comes with it.

As part of the ongoing follow-up work from the 2014 Trillium Fund, Brokerage has deepened partnerships with various Indigenous, Inuit, and Metis peoples. At both the Board and operations levels, WEBPS has started to become clearer about offering French Language Services.

Brokerage continued to participate on the Windsor-Essex Adult Developmental Services Provider Committee to ensure good information exchange.

Forming partnerships with "*agents of change*" through key provincial projects assisted WEBPS to support change in the grassroots movement across the province and showcased how values-based organizational design can bring about real change for people and families.

Through opportunities created by the Housing Task Force Committee and the Ministry, Brokerage was one partner who supported two separate family groups who applied to the Housing Task Force for dedicated funding to support their family members to live how they want to live.

And finally, we want to thank Michelle Burd, our Ministry of Community and Social Services Program Supervisor, for her continued integral support and dialogue. We continue to value her and appreciate all that she does to support the work of Windsor Essex Brokerage for Personal Supports.

Respectfully submitted,

Marlyn Shervill and Domenic D'Amore

INNOVATION IS ANYTHING BUT
BUSINESS AS USUAL



Windsor Essex Brokerage for Personal Supports

Financial Statements

Year ended March 31, 2016

These figures have been extracted from the Auditors' Report and Financial Statements prepared by Collins Barrow Chartered Accountants dated June 16, 2016.

Please contact Marlyn Shervill, Director, with any questions.

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WINDSOR ESSEX BROKERAGE FOR PERSONAL SUPPORTS

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

YEAR ENDED MARCH 31, 2016

	2016	2015
REVENUE		
Provincial grants	\$ 1,543,065	\$ 442,236
Fees	313,809	141,482
Other grants	<u>51,238</u>	<u>79,721</u>
	<u>1,908,112</u>	<u>663,439</u>
EXPENSES		
Advertising and promotion	6,085	275
Computer software	6,956	19,729
Fringe benefits	43,115	20,791
Insurance	6,561	3,908
Pension	22,081	10,385
Professional services	34,102	10,916
Purchased services	995,142	130,334
Rent	26,567	13,895
Repairs and maintenance	14,855	3,184
Salaries	468,617	249,843
Staff training	13,110	6,790
Staff travel	9,879	9,654
Supplies	80,516	132,910
Transportation	65,651	16,651
Utilities and taxes	<u>14,287</u>	<u>9,528</u>
	<u>1,807,524</u>	<u>638,793</u>
REVENUE OVER EXPENSES	<u>100,588</u>	<u>24,646</u>
NET ASSETS, BEGINNING	<u>116,605</u>	<u>91,959</u>
NET ASSETS, ENDING	<u>\$ 217,193</u>	<u>\$ 116,605</u>

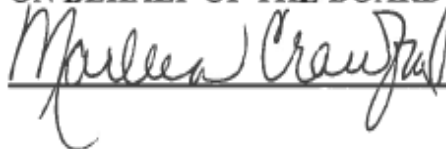
WINDSOR ESSEX BROKERAGE FOR PERSONAL SUPPORTS

STATEMENT OF FINANCIAL POSITION

MARCH 31, 2016

	2016	2015
ASSETS		
CURRENT ASSETS		
Cash	\$ 643,187	\$ 399,371
Accounts receivable	50,690	26,658
Prepaid expenses	<u>6,715</u>	<u>-</u>
	<u>\$ 700,592</u>	<u>\$ 426,029</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued charges (note 3)	\$ 155,650	\$ 128,339
Deferred revenue (note 4)	<u>327,749</u>	<u>181,085</u>
	<u>483,399</u>	<u>309,424</u>
NET ASSETS		
UNRESTRICTED	<u>217,193</u>	<u>116,605</u>
	<u>\$ 700,592</u>	<u>\$ 426,029</u>

ON BEHALF OF THE BOARD



Director



Director